

**Administrative Permit: LOT SIZE AVERAGING**

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$1,910	4900
DPLU ENVIRONMENTAL			\$3,440	4900
DPW ENGINEERING			\$795	
DPW INITIAL STUDY REVIEW			\$2,890	
STORMWATER				
DEH	SEPTIC/WELL		\$692	
	SEWER			
DPR				
<b>INITIAL DEPOSIT</b>				
<b>\$9,035</b> (if on septic/well)				
<b>\$9,727</b> (if on sewer)				

VIOLATION FEE: \$500

\* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

**NEW: Use our [Discretionary Permit Cost Guide](#) to get an idea of how much the County portion of your project may cost.**

**- Please read and follow instructions Step by Step!! -**

**Step 1:**

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as “pdf” files, then **submitted on CD’s**. The forms have “Data Entry Form Fields” and can be completed and saved on your computer.

- Plot Plan
- [126 Acknowledgement of Filing Fees and Deposits](#)
- [305 Ownership Disclosure](#)
- [320 Evidence of Legal Parcel](#) **(and any deeds)**
- [346S Supplemental Application Form](#)
- [367 \(AEIS\) Application for an Environmental Initial Study](#)

**Step 2:**

***In addition to the electronic copies on CD, all forms/plans listed under (Step 2) must be completed, signed and submitted as Hardcopies.***

- Plot Plans: **Eight (8) hard copies.**
  - If in Alpine CPG area: **Nine (9) hard copies.**
  - If in the (USD RIP) River Way Specific Plan area: **Ten (10) hard copies.**
- [346 Discretionary Permit Application Form](#): **One (1) hard copy.**
- [346S Supplemental Application Form](#): **One (1) hard copy.**

**All forms listed below are informational only and shall not be submitted.**

These are available at: [DPLU Zoning Forms](#).

906        Signature Requirements  
ZC001     Defense and Indemnification Agreement  
ZC090Z    Typical Plot Plan

**This application requires an appointment to submit.  
To schedule or cancel appointments please call (858) 694-2262.**

**NOTES:**

1.    **Save each whole Study, Report, Plot Plan, Map, etc., as a single PDF file on CD(s).**  
Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2.    **Plot plans are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.**
3.    Inform applicant that project goes to local Community Planning Group and/or Design Review Board for recommendation.